



Project Manager – Retail / Commercial Construction

Established in 1989, Terlin has become a leader and innovator in full-service construction for retail, commercial, and institutional clients. Distinguished by their end-to-end approach and unparalleled reputation for quality and reliability, Terlin's state-of-the-art facility houses their custom Millwork shop which provides an exclusive focus on the specialized needs of their clients. From design through construction and service, Terlin handles every aspect of interior construction and delivers outstanding and consistent results.

The Terlin Team is a talented and driven group of experts, trades-people, designers, and project managers. In addition to their skilled partners and sub-trades, Terlin's complete team is made up of close to 200 dedicated individuals – each committed to making customer service and satisfaction their highest priorities. **And they are always looking for great people to join their team!**

The Opportunity

Terlin is currently searching for a fulltime, experienced, and dynamic **Project Manager** with retail / commercial construction experience to join our team. The environment is fast-paced and growth-oriented – ideally suited for individuals who like to take charge and are driven to build on current successes.

Responsibilities

As a Project Manager, you will be responsible for planning, coordinating, and implementing projects within the decided-upon budget, timeline, and scope. You will also effectively collaborate with clients, sub-contractors, and colleagues to ensure the successful delivery of projects.

Specifically, the Project Manager will be responsible for:

- Project plan development and timelines
- Contract administration
- Project execution and deliverables
- Risk identification and issue resolution
- Analysis and planning
- Control management of changes, budgets, and schedules
- Project reporting and updating relevant stakeholders / team members on project progress
- Coordinating sub-trades and suppliers
- Coaching and supporting project team members with assigned tasks

The successful candidate is a self-starter who possesses excellent communication skills, is extremely organized, detail-oriented, has a positive attitude and a vast knowledge of construction and trades.



Qualifications

- Minimum five (5) years of construction industry project management
- Professional and extremely diplomatic
- Strong business acumen in project planning and management
- Ability to travel periodically
- Knowledge of Canadian Building Code
- Excellent time management and computer skills
- Ability to motivate and think outside the box when needed
- Willingness to adapt to new concepts
- Ability to recognize issues as challenges
- Capacity to work well under pressure
- A valid Secret security clearance (or ability to successfully obtain same) is a requirement of the position.
- PMP Designation would be an asset
- Proven strong verbal, written, and organization skills
- Some estimating experience would be an asset
- A valid driver's license is required

What Terlin Has to Offer

Terlin offers employees the opportunity to work on innovative projects alongside dynamic, dedicated, and talented teams who possess a strong drive for success.

Their comprehensive benefits package is designed to meet the demands of each individual's life at work as well as at home. Employees are eligible for coverage under Terlin's benefit plans and are encouraged to participate in any, or all, of their benefit programs. Terlin is an equal-opportunity employer and values diversity and inclusiveness in their company.

Do you have the drive, the experience, and the commitment to excellence to be part of the Terlin Team?

If you think you have what it takes, and would like to join an organization that offers proven corporate leadership, opportunities for career advancement, great team spirit, and a collaborative environment, then let Terlin provide you with an excellent place to work, grow, and excel!

Please send your résumé via email with the job title in the subject line to careers@terlin.ca.

To learn more about Terlin Construction Ltd., visit their website at www.terlin.ca.

We thank all applicants for their interest, however, only those qualified will be contacted for an interview.